



*(Please sign & return to school)*

## **IT ACCEPTABLE USE AGREEMENT**

At Witchampton C of E First School we have an installed computer network including laptops and Netbooks. As detailed in Article 17 of the United Nations Children's Charter your child has a right to access information from a variety of media including the internet. It is our responsibility to deliver this service to them in such a way that will safely develop their understanding of the interconnected world in which we now live. In order to keep everyone safe we ask your child to accept the following responsibilities.

- To only use ICT in school for school purposes
- To only use the internet when a member of staff is present
- To only use my own school e-mail address during computing lessons.
- To only open e-mail attachments from people I know, or who my teacher has approved
- To not tell other people my ICT passwords
- To only open / delete my own files
- To make sure that all ICT contact with other children and adults is responsible, polite and sensible
- To not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this to tell my teacher immediately.
- To not give out my own details such as my name, phone number or home address. To not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me
- To be responsible for my behaviour when using ICT because I know that these rules are to keep me safe
- To not bring in CDRoms / memory sticks / DVDs from home for use in school
- I understand that my use of ICT can be checked and that my parent / carer contacted if a member of school staff is concerned about my eSafety

I have read through this agreement with my child and agree to these safety restrictions.

Name of child \_\_\_\_\_ of Year

*Please print*

Signed \_\_\_\_\_ Signed \_\_\_\_\_

*(Pupil)*

*(Parent/Guardian)*

Dated \_\_\_\_\_