



Witchampton CE First School

Witchampton, Wimborne, Dorset, BH21 5AP

Email: office@witchamptonfirstschool.org Tel: 01258 840684

www.witchamptonfirstschool.org

Headteacher: Mrs Sarah Fairman, BA(Hons), NPQH, NASENCO

Letter to Parents: Applying for Pupil Premium Funding in Dorset

Dear Parents and Carers,

We are writing to provide you with important information regarding Pupil Premium funding and how you can apply to register your child.

What is Pupil Premium?

Pupil Premium is additional funding provided by the government to schools to support eligible pupils. This funding allows our school to provide targeted academic support, pastoral and emotional wellbeing support, and financial assistance toward educational visits, uniform, after-school clubs, and instrumental tuition.

Even if your child is in Reception, Year 1, or Year 2 and already receives Universal Infant Free School Meals, it is still vital that you submit an official application. Registering ensures that the school receives this additional funding to support your child throughout their time with us.

Who is Eligible?

Your child may qualify for Pupil Premium funding and targeted Free School Meals if you or your partner receive any of the following benefits:

- **Universal Credit** (with an annual net earned income of £7,400 or less)
- **Income Support**
- **Income-based Jobseeker's Allowance (JSA)**
- **Income-related Employment and Support Allowance (ESA)**
- **Guarantee Element of State Pension Credit**
- **Support under Part VI of the Immigration and Asylum Act 1999**
- **Child Tax Credit** (provided you are not entitled to Working Tax Credit and have an annual taxable income below the statutory limit)





Additional Support Categories

- **Service Premium:** Additional funding and pastoral support are available for children whose parents currently serve in the UK Armed Forces. Please notify the school office so we can ensure your child receives this provision.
- **Looked-After / Previously Looked-After Children (PLAC):** Pupils who are or have been in local authority care (including adoption, Special Guardianship Orders, or Child Arrangements Orders) are eligible for Pupil Premium Plus funding. Parents and carers should self-declare their status to the school office with supporting documentation.

How to Apply

Applying is quick, simple, and completely confidential. School staff do not receive details regarding your personal income or specific benefit entitlements; the system simply confirms eligibility.

1. **Online Application:** Visit the [Dorset Council Free School Meals Portal](#) or the [Initio Learning Trust Application Portal](#) to complete the application form. You can also view general policy details on the [Dorset Council Pupil Premium Guide](#).
2. **Details Required:** You will need your National Insurance number or Asylum Seekers' Service number, your date of birth, and your child's details.
3. **Instant Confirmation:** Most applications receive an instant response confirming your eligibility.

Need Assistance?

If you have any questions, require guidance, or need access to a computer to submit your application, please do not hesitate to contact the school office. Our staff are happy to assist you in completing the form confidentially.

Thank you for taking the time to apply and supporting our school community.

Yours sincerely,

Sarah Fairman