Feedback Policy

Witchampton C of E First School

Version	1.2
Approving Body	Headteacher
Date ratified	September 2022
Date issued	September 2022
Review date	September 2023
Owner	Headteacher
Applies to	All staff

Version	Date	Reason
1.0	May 2017	To establish a Trust wide policy
1.1	February 2020	To develop a model policy
1.2	March 2021	To update model policy
1.3	September 2022	To update model policy

1. Purpose of feedback
● To give all pupils guidance on how to improve future learning
● To inform all pupils of their progress or achievement
● To correct any errors and resolve misconceptions
● To support all pupils in reflecting on their learning
● To provide information for assessment and moderation
● To inform planning

2. Feedback must be:
● Accurate and helpful

● Succinct and accessible to all
● Timely
● Acted upon by pupils during lesson time wherever possible

3. Feedback must not be:
● Excessive
● Intrusive

4. Feedback should be a balance of:
● Immediate, summarising or reviewing
● Whole class, group, peer to peer and individualised

5. Feedback expectations in all curriculum areas

All children and adults to feedback/feed forward using the following colours and codes for consistency:
Colour coding
Pink = Correct
Green = Incorrect/Needs improvement (when necessary)
Purple = Corrections
Redrafting = Normal pen
Symbols
These symbols should be used to identify common themes.
A = Assisted (TA or teacher support)
S = Spelling (an appropriate number of spellings to be addressed for each task, starting with the most basic)
P = Punctuation
G = Grammatical error (to include tense, missing/incorrect word)
/ = Finger space
// = New paragraph

6. Remote learning
Feedback is equally a vital part of remote learning and should mirror in school practice